



FINANCE

FUNCTIONAL PLAN

ACTION TRACKER 2023/24

Our Purpose:

HERE TO SERVE. HERE TO PROTECT.

HERE TO KEEP YOU SAFE.

Action Plan 2023/24 - June 2023 update

KEY DELIVERABLE	ACTIONS TO ACHIEVE EXPECTED OUTCOMES	OWNER	PROGRESS	PROJECTED COMPLETION DATE	BOARD REPORT DATE	BRAG STATUS
8.1 Determine and implement a succession plan following the retirement of the Director of Finance and Procurement, the Chief Accountant and potentially other strategic management posts.	8.1.1 Advertise posts	Chief Fire Officer/Director of Finance and Procurement	Director of Finance & Procurement, Head of Finance posts have been filled and the Chief Accountant post advert is currently live.	July 2023 – March 2024		
	8.1.2 Interview and appoint					
	8.1.3 Any failure to appoint – identify alternative options					
8.2 To implement the “remedy” to resolve all MFRA public pension age discrimination	8.2.1 Monitor consultation on regulation / legislation changes to enact remedy.	Director of Finance and Procurement	Responses have been sent via LPP to all consultations and currently working on a communication strategy with LPP that reflects Home Office proposals to prioritise roll-out of remedy with effect from October 2023. Potential risk that the software providers may delay the process, but work is on-going to avoid this.	August 2023 – March 2024		

cases.	8.2.2 Work with LPP to respond to consultation					
	8.2.3 Work with LPP to implement HO priority list for resolving eligible FPS members' pensions as soon as possible.					
	8.2.4 Work with LPP to agree the communication strategy utilising any nationally agreed documentation.					
8.3 Review current Procurement Strategy in light of Modern Slavery Act and Procurement ask	8.3.1 Review current procurement strategy and update as required	Head of Procurement	Work to commence once 2022/23 year-end ask / audit has been completed, as planned.	April – December 2023		
	8.3.2 Consider procurement route options, using local suppliers, Modern Slavery Ask, use of existing frameworks etc.			April – December 2023		

8.4 Determine process for approving new Finance, Procurement, HR and Payroll Application in order to have a new contract and system in place by August 2024.	8.4.1 Continue discussions with relevant lead service representatives on preferred procurement route.	Director of Finance and Procurement / Director of POD		April 2023- March 2024 March 2024 March 2024		
	8.4.2 Get relevant sign-off for approach.					
	8.4.3 Work with leads and Procurement to identify Framework and route to market					

BRAG Descriptor

Action completed	Action is unlikely to be delivered within the current functional delivery plan	Action may not be delivered by the designated deadline within the functional plan	Action will be delivered by the designated deadline within the functional plan	Action not yet started
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STATUS SUMMARY – 30.06.23	
Total Number of Workstreams	37 (100%)
Action completed	0 (0%)
Action is unlikely to be delivered within the current functional delivery plan	0 (0%)
Action may not be delivered by the designated deadline within the functional plan	0 (0%)
Action will be delivered by the designated deadline within the functional plan	12 (100%)
Action not yet started	0 (0%)